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2002

Town of Waterville Valley, NH

Annual Report

2002



Town Square, Waterville Valley

JH Eaton

For the Fiscal Year Ended

December 31, 2002

Special Thanks
To
Ms. Joan Eaton
For Permission to Use the Photo on the Cover
Of This Year's Report

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ANNUAL REPORT

OF THE

OFFICERS

OF THE

Town of

Waterville Valley, NH

YEAR ENDED

December 31, 2002



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In Appreciation

Sara D. Harris
“Sally”

The Town of Waterville Valley would like to dedicate this Town Report to a person who epitomizes dedication, integrity and public service. Sally Harris served the Town of Waterville Valley in a variety of ways from April 1, 1974 to June 30, 2000. The community could always count on her to perform her duties in a complete and self-less manner. Without Sally's determination and hard work, many of the town facilities and services we enjoy today would not exist.

Sally, an area native from Campton, graduated from Plymouth State College in 1956. She worked as a teacher for five years in Meredith and an additional year in Exeter. She then worked in the banking industry for four years before coming to the Town on a part-time basis as a bookkeeper. Sally then moved to the position of full time bookkeeper, a role she filled for over ten years.

Sally once quipped that when the town manager position came open in 1985, “I was here so long... the Selectmen looked at my grey hair and said, ‘Sally, we think you could do this.’” Town employees remember her as hesitant in accepting the position. Once the initial hesitation was over, however, Sally proved herself to be an excellent town manager.

Sally controlled budgets with unwavering standards of accuracy and detail. This ensured that town funds could always be accounted for to the last penny. Under her supervision office files and documents were maintained with total precision. On more than one occasion the files have helped the current administration answer questions of past practices and decisions. Sally also ensured that policies and procedures were developed for all aspects of town operations. Her work was so complete that many of the same policies and procedures are still in use now.

Most importantly, however, Sally related to the town employees very well. She set high standards for customer service and attention to detail and she ensured that employees met these standards. All Sally had to do was look over her glasses, in a stare perfected as a teacher, and an employee knew he/she had crossed the line. But Sally also fostered a spirit of family among the town staff ensuring high morale and cooperation.

During her fifteen years at the helm, the Town of Waterville Valley grew and the demand for public services changed. Sally's duties as town manager were varied and demanding but she could always be counted on to work as long and as hard as necessary to complete the job. The Town of Waterville Valley owes an immense debt of gratitude to Sally Harris for her selfless service to the community. We hereby dedicate this Town report to her as a small gesture of our appreciation and we wish her well in the future.

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TOWN OF WATERVILLE VALLEY MUNICIPAL OFFICERS

BOARD OF SELECTMEN

Marilyn O'Connell, Chair – 2003

Kevin Morse – 2004

DeWitte Kersh – 2005

Moderator	Donald Jasinski	2003
Town Clerk	Marianne Gorwood	2003
Treasurer	Joan Sweeney	2003
Town Manager	Mark F. Decoteau	Appointed
Tax Collector	Mark F. Decoteau	Appointed
Forest Fire Warden	Alfred W. Burbank Jr.	Appointed
Deputy Fire Warden	James Gray	Appointed
Health Officer	Alfred W. Burbank, Jr.	Appointed

SUPERVISORS OF THE CHECKLIST

Nancy Gray – 2003

Joan Sweeney – 2004

Nancy E. Baker – 2006

LIBRARY TRUSTEES

Patricia Kucharski – 2003

Joan Sweeney – 2004

Nancy E. Baker – 2005

CONSERVATION COMMISSION

Connie Falconi, Chairman – 2003

Jacquelynn Schwartz – 2003

Sandy Larsen – 2004

Natalie Thompson – 2004

Susan Brunvand – 2005

Natalie Thompson – 2003 (Alternate)

PLANNING BOARD

Donald Jasinski, Chairman – 2003

Ted Baker – 2003

Michael Molloy – 2003

Marianne Gorwood – 2004

Raymond Kucharski – 2004

Barbara Forsberg – 2005

DeWitte T. Kersh, Jr. – Ex officio

Alternates:

Terry Waite – 2003

Jeffrey Dropkin – 2004

John Kelly – 2005

Kathy Chandler – 2005

ZONING BOARD OF ADJUSTMENT

Thomas R. Gross, Chairman – 2003

Nancy E. Baker – 2003

Patricia Anastasia – 2004

Tor Brunvand – 2005

John J. Mellon – 2005

Alternates:

Patricia Kucharski – 2003

Vacancy – 2004

Vacancy – 2005

TRANSIT AUTHORITY

Anna McIntyre, Chair – 2004

Raymond Kucharski – 2003

Thomas R. Gross – 2005

Michael Levin – 2006

Thomas Humphrey – 2007

DeWitte T. Kersh, Jr., Ex officio

TOWN OF WATERVILLE VALLEY MUNICIPAL EMPLOYEES AND VOLUNTEERS

TOWN OFFICE

Mark F. Decoteau – Town Manager

Rachel M. Stearns – Bookkeeper

Donald Jasinski – Building Inspector

Alison Z. Farina – Administrative Assistant

MUNICIPAL SERVICES DEPARTMENT

Charles W. Cheney – Public Works Director

Timothy M. Kingston – Sanitation Services Director

Richard J. Merrill

Greg A. Campbell

Wayne E. Superchi

Arthur C. Joyce, Jr.

RECREATION DEPARTMENT

Kim A. Worthley, Director

Teirrah Hussey

Daniel Newton

ICE ARENA

David E. Gyger III, Manager

Andrew Vermeersch, Assistant Manager

DEPARTMENT OF PUBLIC SAFETY

POLICE DIVISION

Alfred W. Burbank, Jr. – Chief
George W. Hill – Deputy Chief
John F. Foley, Jr. – Captain
Frederic James, III – Officer
Christopher Hodges – Officer
Jacob MacGlashing – Officer

Part-time Officers

Scott McNeil

Timothy R. Rosewarne

Jeffrey Dropkin

FIRE DIVISION

Alfred W. Burbank, Jr. – Chief
Timothy R. Rosewarne – Deputy Chief
George W. Hill – Deputy Chief
John F. Foley, Jr. – Captain
William Feather – Lieutenant
Frederic James, III – Officer
Christopher Hodges – Officer
Jacob MacGlashing – Officer

Volunteers

Warren Bean
William Bowen
Lee Bruno
Jeffrey Dropkin
Thomas Dubey
William Feather
James Gray

Nancy Gray
Alfred N. Hunt
Charles King
Scott McNeil
John Monteiro
Erin Piazza
Leslie Rosewarne

EMERGENCY MEDICAL DIVISION

Alfred W. Burbank, Jr., EMT
Timothy R. Rosewarne, EMT
George W. Hill - EMT
John F. Foley – EMT
Frederick James, III – EMT
Jacob MacGlashing – EMT

Volunteers

William Feather – EMT
Brenda Warren – EMT
Scott McNeil – EMT
Leslie Rosewarne – EMT

Nancy Gray – EMT
Erin Piazza – EMT
Jeffrey Dropkin – EMT
William Main – EMT

2003 TOWN MEETING WARRANT TOWN OF WATERVILLE VALLEY

To the inhabitants of the Town of Waterville Valley in the County of Grafton and the State of New Hampshire qualified to vote in town affairs:

You are hereby notified to meet at the Recreation Department Multi-purpose Room in said Waterville Valley on Tuesday, March 11, 2003, polls to open for voting on Articles 1, 2, 3, and 4 at seven o'clock in the morning and to close no earlier than three o'clock in the afternoon at which time action will be taken upon the remaining articles on this warrant.

Article 1 – To elect for the ensuing year the following Town Officers which appear on the official ballot: Selectman (Three-year term), Town Clerk (One-year term), Treasurer (One-year term), Moderator (Two-year Term), Library Trustee (Three-year term) and Supervisor of the Checklist (Six-year term).

The following 3 articles will be acted on by official ballot:

Article 2 – Are you in favor of adopting changes in the “Waterville Valley Zoning Ordinance” as proposed by the Planning Board as follows: Article V, Section L., parking of trailers, snowmobiles, boats and recreational vehicles? Planning Board Recommends Approval.

_____ Yes _____ No

Article 3 – Are you in favor of adopting changes in the “Waterville Valley Zoning Ordinance” as proposed by the Planning Board as follows: Article V., Section O., amending the procedures and requirements for the establishment of planned unit developments? Planning Board Recommends Approval.

_____ Yes _____ No

Article 4 – Are you in favor of adopting changes to the “Waterville Valley Zoning Ordinance” as proposed by the Planning Board as follows: Article V., Section S., establishing an outdoor lighting ordinance pursuant to the Town’s zoning authority? Planning Board Recommends Approval.

_____ Yes _____ No

Article 5 – To see if the Town will vote to raise and appropriate the sum of One Hundred and Ten thousand Dollars (\$110,000) for engineering and construction of improvements at the Arena and to authorize the issuance of not more than \$110,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The Selectmen Recommend Approval. (2/3 Ballot Vote Required)

Article 6 – To see if the Town will vote to raise and appropriate the sum of One Hundred thousand Dollars (\$100,000) for engineering and exploration of a new water source and to authorize the issuance of not more than \$100,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The Selectmen Recommend Approval. (2/3 Ballot Vote Required)

Article 7 – To see if the Town will vote to raise and appropriate the sum of Sixty-five thousand Dollars (\$65,000) purchase of a new plow truck and to authorize the issuance of not more than \$65,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The Selectmen Recommend Approval. (2/3 Ballot Vote Required)

Article 8 – To see if the Town will vote to raise and appropriate the sum of Fifty thousand Dollars

(\$50,000) for the repair and reconstruction of Noon Peak Road and Tecumseh Road and to authorize the issuance of not more than \$50,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The Selectmen Recommend Approval. (2/3 Ballot Vote Required)

Article 9 – To see if the town will vote to raise and appropriate the sum of Fifty thousand Dollars (\$50,000) from the undesignated fund balance for the closure and remediation of the former town incinerator site on US Forest Service land. This appropriation shall be non-lapsing until December 31, 2007 pursuant to RSA 32:7, VI. The Selectmen Recommend Approval. (Amount not included in Article 11) (Majority vote required)

Article 10 – To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of a Public Safety Ambulance and to raise and appropriate the sum of Fifty thousand Dollars (\$50,000.00) to be placed in said fund. The Selectmen Recommend Approval. (Amount not included in the bottom line of Article 11) (Majority Vote Required)

Article 11 – To see if the Town will vote to raise and appropriate the sum of Two Million Five Hundred and Eighty-five thousand Eight Hundred and Ninety-six dollars (\$2,585,896.00) for general municipal operations. The Selectmen Recommend Approval. (Majority Vote Required)

General Government	\$ 489,153
Public Safety	\$ 515,247
Highways & Streets	\$ 119,952

Sanitation	\$ 435,290
Water Distribution & Treatment	\$ 114,348
Health	\$ 4,100
Culture & Recreation	\$ 230,163
Arena	\$ 259,250
Debt Service	\$ 368,803
Capital Outlay	\$ 49,590
Total	\$ 2,585,896

Article 12 – To see if the Town will vote to adopt the provisions of RSA 76:15-a, Semi-Annual Collection of Taxes. The Selectmen Recommend Approval. (Majority Vote Required)

Article 13 – To see if the Town will adopt the Town Ordinance Number 25 – “An Ordinance Prohibiting Smoking in All Enclosed Public Places and Places of Employment” as presented. The Selectmen Recommend Approval. (Majority Vote Required)

Article 14 – Resolved, that the Town of Waterville Valley will work closely through its Board of Selectmen and with other North Country communities to communicate our common interests in actively participating in the revision of the White Mountains National Forest Plan, focusing on continued management for multiple uses of timber, recreation, wilderness and clean water. Selectmen Recommend Adoption of the Resolution (Majority Vote Required)

Article 15 – To hear the report of agents, auditors and committees of officers chosen and to pass any vote relative thereto.

Article 16 – To transact any other business as may legally come before the meeting.

Given under our hands and seals this 21st day of February, in the year of our Lord Two Thousand Three

The Board of Selectmen,

Marilyn Lyng O’Connell, Chair

Kevin C. Morse

DeWitte T. Kersh, Jr.

We hereby certify that we have caused a true copy of the Warrant and Town Budget to be posted at the Town Office Building, the Post Office and the Elementary School on February 24, 2003.

The Board of Selectmen

Town of Waterville Valley - FY2003 Budget

Dept	Line Item	Description	FY02 Approved	FY02 Expended	FY03 Request	% Incr (Dcr) Request to Expended	\$ Incr (Dcr) Request to Approved	% Incr (Dcr) Request to Approved
<u>4100 - General Government</u>								
4130		EXECUTIVE	11,875.00	6,750.35	7,100.00	5.18%	(4,775.00)	-40.21%
4135		GENERAL OVERHEAD	26,550.00	40,595.17	26,800.00	-33.98%	250.00	0.94%
4150		ADMINISTRATION	214,703.00	209,879.35	209,222.00	-0.31%	(5,481.00)	-2.55%
4152		REVALUATION OF PROPERTY	3,500.00	10,400.00	10,000.00	-3.85%	6,500.00	185.71%
4153		LEGAL EXPENSES	6,000.00	6,833.85	6,000.00	-12.20%	-	0.00%
4191		PLANNING/ZONING	26,500.00	18,786.40	7,500.00	-60.08%	(19,000.00)	-71.70%
4194		TOWN BUILDINGS	88,476.00	81,506.79	92,009.00	12.89%	3,532.00	3.99%
4195		CEMETERIES	200.00	126.99	1,000.00	687.46%	800.00	400.00%
4196		INS NOT OTHERWISE ALLOCATED	41,047.00	35,356.66	44,262.00	25.19%	3,215.00	7.83%
4197		ADVERTISING AND REGION ASSOC	8,000.00	8,000.00	8,000.00	0.00%	-	0.00%
4199		OTHER GENERAL GOVERNMENT	61,500.00	62,000.00	77,260.00	24.61%	15,760.00	25.63%
<u>4200 - Public Safety</u>								
4210		POLICE	381,472.45	341,658.91	400,130.00	17.11%	18,657.55	4.89%
4215		EMERGENCY MEDICAL SERVICES	36,068.00	27,249.37	32,187.00	18.12%	(3,881.00)	-10.76%
4220		FIRE	62,057.00	65,645.35	63,247.00	-3.65%	1,190.00	1.92%
4240		BUILDING INSPECTION	14,686.52	10,202.26	19,683.00	92.93%	4,996.48	34.02%
<u>4300 Highways and Streets</u>								
4312		HIGHWAYS AND STREETS	112,561.71	105,931.26	114,602.00	8.19%	2,040.29	1.81%
4316		STREET LIGHTS	6,000.00	4,537.18	5,350.00	17.91%	(650.00)	-10.83%
<u>4320 Sanitation (MSD)</u>								
4323		SOLID WASTE COLLECTION	60,038.89	60,043.81	66,739.00	11.15%	6,700.11	11.16%
4324		SOLID WASTE DISPOSAL	86,687.00	82,992.94	89,858.00	8.27%	3,171.00	3.66%
4326		WASTEWATER SERVICES	270,944.41	264,198.89	278,693.00	5.49%	7,748.59	2.86%
4332		WATER SERVICES	108,736.54	107,207.70	114,348.00	6.66%	5,611.46	5.16%
<u>4400 Health</u>								
4415		HEALTH AGENCIES AND HOSPITALS	4,200.00	4,593.65	4,100.00	-10.75%	(100.00)	-2.38%
<u>4500 - Culture and Recreation</u>								
4520		PARKS AND RECREATION	176,933.04	172,732.80	182,823.00	5.84%	5,889.96	3.33%
4521		CURIOUS GEORGE COTTAGE	35,273.00	30,470.94	35,820.00	17.55%	547.00	1.55%
4550		LIBRARY	4,200.00	3,202.80	4,950.00	54.55%	750.00	17.86%

Dept	Line Item	Description	FY02 Approved	FY02 Expended	FY03 Request	Request to Expended	Request to Approved	Request to Approved
4583		PATRIOTIC PURPOSES	6,500.00	6,568.34	6,570.00	0.03%	70.00	1.08%
4589		ICE ARENA	269,477.00	245,820.66	259,250.00	5.46%	(10,227.00)	-3.80%
4700 - Debt Service								
4711		PRINCIPAL - LONG TERM DEBT	229,360.00	229,360.00	259,380.00	13.09%	30,020.00	13.09%
4721		INTEREST - LONG TERM DEBT	87,590.00	86,246.40	84,423.00	-2.11%	(3,167.00)	-3.62%
4723		INTEREST ON TANS	40,000.00	15,339.44	25,000.00	62.98%	(15,000.00)	-37.50%
4900 - Other Expenses								
		TOTAL CAPITAL OUTLAY	-	-	49,590.00	100.00%	49,590.00	100.00%
Article 11 Budget Request			2,481,137.00	2,344,238.26	2,585,896.00	12.44%	104,759.00	4.22%
Special Warrant Articles								
4915		TRANSFER TO CAPITAL RESERVE	-	-	50,000.00		50,000.00	100.00%
4919		TRANSFER FROM FUND BALANCE	-	-	50,000.00		50,000.00	100.00%
TOTAL BUDGET REQUEST			2,481,137.00	2,344,238.26	2,685,896.00	12.44%	204,759.00	8.25%

NOTES

Town of Waterville Valley - Estimated Revenues FY2003 Budget

Acct Numbers	Description	FY02 Budget	Collected FY02	FY02 Collected Over(Under)	FY03 Estimate	% Incr(Dcr) Bdgt to Est
3185	YIELD TAXES	8,500.00	8,959.37	459.37	2,500.00	-70.59%
3186	PAYMENTS IN LIEU OF TAXES	19,408.00	20,374.00	966.00	19,408.00	0.00%
3190	PENALTIES & INTEREST	6,000.00	8,841.84	2,841.84	14,400.00	140.00%
3199	ABATEMENTS	(25,010.00)	(4,466.44)	20,543.56	(25,000.00)	-0.04%
3220	MOTOR VEHICLE PERMIT FEES	63,000.00	76,411.00	13,411.00	70,000.00	11.11%
3230	BUILDING PERMITS	3,100.00	9,378.49	6,278.49	3,150.00	1.61%
3290	OTHER LICENSES PERMITS & FEES	500.00	375.00	(125.00)	550.00	10.00%
3351	SHARED REVENUE	8,026.00	8,026.00	-	10,250.00	27.71%
3352	MEALS & ROOMS TAX DISTRIBUTION	7,468.00	7,468.01	0.01	6,900.00	-7.61%
3353	HIGHWAY BLOCK GRANT	8,038.00	8,038.17	0.17	9,250.00	15.08%
3354	WATER POLLUTION GRANT	35,017.00	35,017.00	-	33,588.00	-4.08%
3356	STATE FOREST LAND REIMBURSEMNT	2,687.00	2,687.11	0.11	2,500.00	-6.96%
3401	PUBLIC SAFETY	55,500.00	62,852.00	7,352.00	56,000.00	0.90%
3402	WATER DEPARTMENT	234,500.00	221,400.76	(13,099.24)	225,000.00	-4.05%
3403	SEWER DEPARTMENT	307,500.00	293,191.93	(14,308.07)	295,000.00	-4.07%
3404	SOLID WASTE COLLECTION/DISPOSAL	39,700.00	59,966.61	20,266.61	50,000.00	25.94%
3405	ICE ARENA	210,000.00	223,838.74	13,838.74	230,000.00	9.52%
3406	RECREATION DEPARTMENT	79,600.00	92,814.40	13,214.40	82,000.00	3.02%
3407	CEMETERY	-	2,000.00	2,000.00	500.00	100.00%
3501	SALE OF MUNICIPAL PROPERTY	5,000.00	5,870.25	870.25	2,000.00	100.00%
3502	INTEREST ON INVESTMENTS	2,500.00	4,751.40	2,251.40	2,500.00	0.00%
3504	FINES AND FORFEITS	500.00	695.00	195.00	1,000.00	100.00%
3509	OTHER MISCELLANEOUS REVENUES	16,500.00	34,613.95	18,113.95	16,500.00	0.00%
3934	PROCEEDS FROM LONG-TERM NOTES	272,000.00	272,000.00	-	325,000.00	19.49%
3939	BUDGETARY USE OF FUND BALANCE	48,000.00	-	(48,000.00)	-	-100.00%
	ARTICLE 11 ESTIMATED REVENUES	<u>1,136,034.00</u>	<u>1,183,104.59</u>	<u>47,070.59</u>	<u>1,107,996.00</u>	<u>-2.47%</u>
3939	FUND BALANCE - INCINERATOR	<u>-</u>	<u>-</u>	<u>-</u>	<u>50,000.00</u>	<u>100.00%</u>
	TOTAL ESTIMATED REVENUES	<u>1,136,034.00</u>	<u>1,183,104.59</u>	<u>47,070.59</u>	<u>1,157,996.00</u>	<u>1.93%</u>

NOTES

Town of Waterville Valley Long Term Debt Summary

Fiscal Year Ending	Total		ISSUE: DATED: AMOUNT:		Multi-purpose August 15, 1998 \$673,700		Sewer Construction February 1, 1974 \$1,800,000		Arena and Solid Waste November 16, 1986 \$620,000		Sewer Line, Water & Maint Bay February 15, 1986 \$450,000		Water Line & Fire Truck January 15, 1988 \$657,000		Refrigeration August 15, 1995 \$900,000		Fire Department Radio Equip December 31, 2001 \$37,400		Fire Truck, Backhoe, & Building Improvments January 15, 2002 \$272,000	
	Principal	Interest	Principal	Total	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2012/21	259,380	84,453	343,833		50,000	22,988	60,000	1,560	25,000	6,192	20,000	5,685	15,000	4,778	45,000	31,703	7,480	1,272	36,900	10,275
2003	194,380	75,954	270,334		50,000	20,737			25,000	3,954	20,000	4,062	10,000	3,760	45,000	29,340	7,480	954	36,900	13,147
2004	194,380	64,011	258,391		50,000	18,488			25,000	1,721	20,000	2,437	10,000	2,935	45,000	26,977	7,480	636	36,900	10,817
2005	169,380	52,884	222,264		50,000	16,112			25,000		20,000	812	10,000	2,100	45,000	24,615	7,480	318	36,900	8,927
2006	131,900	44,319	176,219		40,000	13,738							10,000	1,260	45,000	22,253			36,900	7,068
2007	112,500	37,330	149,830		40,000	11,837							10,000	420	45,000	19,867			36,900	7,068
2008	87,500	31,552	119,052		25,000	9,938									45,000	17,438			17,500	5,206
2009	87,500	26,836	114,336		25,000	8,750									45,000	14,962			17,500	4,176
2010	87,500	22,071	109,571		25,000	7,500									45,000	12,488			17,500	3,124
2011	87,500	17,303	104,803		25,000	6,250									45,000	10,012			17,500	2,083
2012	70,000	12,538	82,538		25,000	5,000									45,000				17,500	1,041
2013	70,000	8,812	78,812		25,000	3,750									45,000	7,538			17,500	
2014	70,000	5,032	75,032		25,000	2,500									45,000	5,062			17,500	
2015	25,000	1,250	26,250		25,000	1,250									45,000	2,532			272,000	65,864
2016	1,646,920	484,345	2,131,265		480,000	148,838	60,000	1,560	75,000	11,867	80,000	12,996	65,000	15,253	585,000	224,787	29,920	3,180	272,000	65,864

Debt Service Calculation - FY2003 Proposed Capital Improvements

Total Valuation	197,982,168.00
Statutory Debt Limit - Town (3%)	5,939,465.04
Statutory Debt Limit - Water (10%)	19,798,216.80
There is no Limit on Sewer Debt	N/A

	Bonded <u>Debt</u>	Debt <u>Retired '03</u>	New Debt <u>Proposed '03</u>	Est Debt <u>EOY '03</u>	Est Debt <u>Margin EOY '03</u>	% Margin <u>Remaining</u>
Town	1,168,250.00	144,993.00	225,000.00	1,248,257.00	4,691,208.04	78.98%
<i>Fire</i>	243,010.00	31,190.00	-			
<i>Arena</i>	645,000.00	65,000.00	110,000.00			
<i>Buildings</i>	45,800.00	9,620.00	-			
<i>Solid Waste</i>	174,360.00	27,183.00	-			
<i>Highways</i>	60,000.00	12,000.00	115,000.00			
Water	26,910.00	6,727.00	100,000.00	120,183.00	19,678,033.80	99.39%
Sewer	451,760.00	107,660.00	-	344,100.00	N/A	N/A
Total	1,646,920.00	259,380.00	325,000.00	1,712,540.00		

Summary of Proposed Capital Projects - FY2003

Project	Est Cost	Funding Source
Noon Peak Rd Repaving	17,000.00	Bonding
Tecumseh Rd Reconstruction	33,000.00	Bonding
Arena Structural & Safety Upgrades	110,000.00	Bonding
Large Plow Truck	65,000.00	Bonding
New Water Well Exploration Project	100,000.00	Bonding
Police Digital Radios	6,000.00	Operating Budget
Public Safety Computer Server	7,340.00	Operating Budget
Town Hall Parking Lot	10,250.00	Operating Budget
Arena Parking Lot Improvements	5,000.00	Operating Budget
New Mower	16,000.00	Operating Budget
Library Building Upgrades	5,000.00	Operating Budget
Create Ambulance Capital Reserve	50,000.00	Operating Budget
Incinerator Site Closure & Remediation	50,000.00	Transfer from Fund Balance
Total Proposed Capital Budget	474,590.00	

Tax Collector's Report

Summary of Tax Warrants For the Year Ended December 31, 2002

	LEVY OF 2002	LEVY OF 2001
UNCOLLECTED TAXES - BEGINNING		
Property		215,532.95
TAXES COMMITTED		
Property	3,353,436.00	
Yield	8,959.37	
INTEREST, FEES & PENALTIES		
Property		8,786.66
	<u>3,362,395.37</u>	<u>224,319.61</u>
REMITTANCES		
Property	3,036,975.93	193,619.95
Yield	8,959.37	
Interest:		
Property		8,786.66
ABATEMENTS & ADJUSTMENTS		
Property	3,480.07	
UNCOLLECTED - ENDING		
Property	312,980.00	21,913.00
	<u>3,362,395.37</u>	<u>224,319.61</u>

Summary of Tax Lien Accounts For the Year Ended December 31, 2002

	TOTAL	LEVY OF 2000	LEVY OF 1999
UNREDEEMED - BEGINNING	3,082.38	661.95	2,420.43
INTEREST AND PENALTIES			
Collected Upon Redemption	127.64	27.41	100.23
	<u>3,210.02</u>	<u>689.36</u>	<u>2,520.66</u>
REMITTANCES			
Liens	1,332.48	661.95	670.53
Interests/costs	55.18	27.41	27.77
UNREDEEMED - ENDING	<u>1,822.36</u>	<u>-</u>	<u>1,822.36</u>
	<u>3,210.02</u>	<u>689.36</u>	<u>2,520.66</u>

TOWN OF WATERVILLE VALLEY PRIOR YEAR TAX RATES

Year	Assessed Valuation	Amount Raised By Taxes	Tax Rate (per \$1,000)
1983	\$57,175,850.00	\$ 622,667.00	\$10.90
1984	63,271,650.00	632,166.00	10.00
1985	69,996,250.00	699,413.00	10.00
1986	77,444,450.00	720,457.00	9.31
1987	131,430,000.00	822,202.00	6.26
1988	149,484,700.00	948,678.00	6.35
1989	172,126,200.00	1,273,384.00	7.40
1990	173,491,750.00	1,525,727.00	8.80
1991	168,375,550.00	1,679,188.00	9.98
1992	170,691,645.00	1,603,302.00	9.40
1993	164,705,691.00	1,712,940.00	10.40
1994	165,093,197.00	1,751,639.00	10.61
1995	166,714,442.00	1,887,675.00	11.33
1996	164,646,594.00	2,047,831.00	12.44
1997	160,555,028.00	1,910,606.00	11.90
1998	161,629,150.00	1,954,713.00	12.10
1999	164,033,782.00	3,010,730.00	18.42
2000	161,146,181.00	3,091,550.00	17.06
2001	174,144,334.00	3,229,222.71	18.61
2002	197,982,168.00	3,353,436.00	16.99

REPORT OF TOWN CLERK JANUARY 1, 2002 – DECEMBER 31, 2002

ACTIVITIES

Resident Report for Marriages:

<u>Resident Report for Marriages:</u>	<u>Date</u>
Paul Kingaby	Married May 8, 2002
Hayley Stott	

Christopher Lord	Married June 13, 2002
Trudilyne Leone	

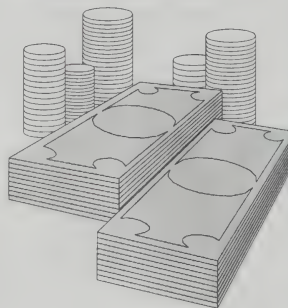
Certificate of Death Filed:

David S. Best	Died January 28, 2002
William G. Gorwood	Died March 1, 2002
John P. Flanagan	Died August 29, 2002
Charles H. Turner	Died September 19, 2002

Board of Selectmen's Report

The year 2002 was a smooth and productive year for the Board of Selectmen, with no major transitions on the Board as in past years. This was our first full year under the administrative leadership of Town Manager Mark Decoteau. Mark's management skills, particularly in the area of municipal finance, have dramatically improved the day-to-day workings of the town. Improved financial reporting between the Town Manager and the department heads, and from the Town Manager to the Board of Selectmen, has provided all of us with a better understanding of the budget and an excellent basis for decision-making for the future. Mark's management has enabled us to control spending throughout the year so as to reduce the town's dependence on tax anticipation borrowing, and to finish the year under budget.

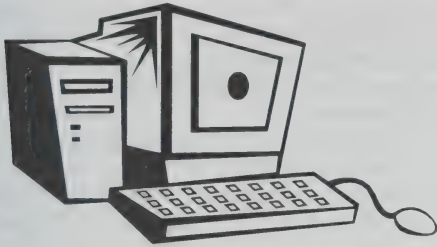
The Fiscal Year 2003 (FY03) budget proposal represents a \$104,759 or 4.2% increase over the FY02 appropriation. There are several areas contributing to the increase including capital projects (\$49,590); water, sewer and solid waste costs (\$23,230); police services (\$18,657); post office support (\$12,260); and revaluation services (\$6,500). The warrant also includes two special articles, one for the creation of a capital reserve account of \$50,000 for a new ambulance and the other for the creation of a non-lapsing fund to cover costs of closing the old incinerator site on National Forest Land. Finally, the town's capital improvements plan proposes \$325,000 in bonded purchases for improvements at the arena, exploration of a new water well site, the purchase of a new large plow truck, and road reconstruction and repaving.



Following the resignation of the town's longtime assessor, John Newcombe, we contracted with the firm of Nyberg Purvis Associates to perform the assessing functions for the town. In 2002, Nyberg Purvis completed a statistical analysis of all property values and an update of commercial properties, single-family homes and selected condominium developments as the first step in our effort to meet the state's certification requirements by the end of 2003. This Spring, the firm will continue to update our assessed values, and we anticipate a complete revaluation of all properties in 2004.

The Town also hired a new town engineer in 2002, The H. L. Turner Group. Jim Spaulding of this company completed a water system engineering study, focusing on the town's well and water storage capacities. As a result of that study, the Capital Improvement Plan now includes funds for engineering and construction of a new well and a new water tank over the next four years.

On the technology front, the town's web site is now a source for copies of minutes of all Selectmen's meetings for the prior twelve months. We have purchased a new software program for all assessing information and tax bills, as well as water and sewer



bills. After training and data entry, this program should be fully operational for the second quarter utility bills of 2003, and will save countless hours spent on manual entry of payment information. If approved by the voters at this town meeting, this new system will enable the town to move to biannual property tax billings by 2004 at little additional labor cost and with significant savings on tax anticipation borrowing.

A number of projects filled the Selectmen's agendas this year, including the following: working with the Planning Board on creating a Capital Improvement Plan; the renaming of roads to comply with state 911 requirements; updating the cemetery regulations; revision of town fees, including building permit fees; the leasing of space at the gas station adjacent to Town Hall for storage of town vehicles; major rewriting of the Personnel Manual for town employees; and, the decision to join with neighboring towns in a special operations unit for public safety.

The Selectmen, together with the Planning Board and the School Board, continued the practice begun in 2001 of holding biannual (August and February) community meetings for all property owners. The attendance at these meetings has dropped dramatically, and the Selectmen are interested in comments from property owners on whether they wish to see these community meetings continue in the future.

Our regularly scheduled meetings are at 8:30 a.m. on the second and fourth Wednesday of each month in the Town Hall. Meeting notices, with agendas, are posted in the Town Hall and the Post Office. We welcome anyone interested in the work of the Selectmen to attend these public meetings.

Marilyn Lyng O'Connell, Chair
on behalf of the Board of Selectmen

DEPARTMENT REPORTS

Ice Arena

With 2002 came a “changing of the guards” at the Ice Arena. Before I begin, I would like to take this opportunity to personally thank Ralph Trinke for his commitment to the Arena for the past six years. His foresight and dedication has made Waterville Valley and the Ice Arena one of the premiere ice skating venues in the northeast. Ralph: your presence is gone, but your legacy will live on for years to come. Thank you for everything you taught us.



Having been established as one of the premier arenas of its size in the country has allowed us the opportunity to be a host site for “Serving The American Rinks” (STAR) training courses. STAR is an organization committed to becoming

“the premier national organization designed to foster the development, growth and success of ice skating and inline facilities in the United States.” STAR, in conjunction with the Ontario Recreation Facilities Association (ORFA), provides arena operators with hands-on technical training in arena operations. In June the Ice Arena hosted an Ice Making & Painting Technologies and Basic Refrigeration class which received rave reviews from all attendees. Although we are not scheduled to host a STAR/ORFA training event in 2003, we hope Waterville Valley will be chosen to be a host facility again soon.

The Arena operated with little change for the 2002 season. As always the arenas primary goal is to provide public skating to all of its residents and property owners on a daily basis. Of the total 2,104 hours the arena operated in 2002, 981 hours were dedicated to open public skating. This represents approximately 46.6 % of our total operations.

In addition to public skating, the Waterville Valley Arena continues to be the “Den” for the Panthers of Plymouth State College. The PSC men’s hockey team provides Valley residents and guests with exciting college hockey games throughout the winter. Additionally, we continue to host youth hockey

tournaments and figure skating events both in the summer and winter months, and our tradition of Thursday night broomball continues on. Our school skating programs are growing from year to year, indicating the importance of the arena to surrounding communities.

I would like to thank Mark & the Board of Selectmen for allowing me the opportunity to manage the Ice Arena. It is has been an exciting first year and I look forward to the challenges which lie ahead.

Respectfully Submitted,
David Gyger
Ice Arena Manager

Public Safety POLICE–FIRE–MEDICAL

The Waterville Valley Department of Safety experienced another busy year in its Police, Fire and Emergency Medical Services (EMS) divisions. I would like to take this opportunity to list some statistics on each division. Beginning in 2002 we were operating with new computer software in both the Police and Fire divisions, which enables us to more accurately document and report department activity.

During 2002, the Police division received a total of 3,246 phone calls for service on our after hour phone lines. These calls were received by the Grafton County Sheriff’s Department as well as our patrol



officers via a cell phone in the cruisers. The Sheriff’s

Department made 4,768 radio transmissions to our police personnel. The Police Division investigated 263 criminal complaints resulting in 85 arrests, 30 of which were felony level. Our officers made 511 motor vehicle stops, with 446 warnings and 65 summons being issued. The average speed of vehicles stopped was 58 MPH, with the average speed being 17 MPH over the speed limit. During 2002, 18 individuals were arrested for Driving While Intoxicated (DWI). Also, there were 259 parking violations issued, with

the Ski Resort receiving the highest number, 115, and Town Square/Ice Arena second with 85.

The Fire and EMS division responded to 159 medical calls and 86 fire calls in 2002, compared to 161 medical calls and 76 fire calls in 2001. Currently



there are an average of 0.43 incidents per day. The average response time for the department is 4.67 minutes.

The average duration of an incident is 51.12 minutes. Considering that numbers of volunteer personnel have dropped significantly over the last few years, these statistics are quite impressive.

As the demographics of the town have changed, so has the volunteer base for emergency services. The days of the Waterville Co. being the major employer and making affordable housing available to employees is past. Now, a majority of the town's workforce lives in neighboring communities and commutes into the valley for the work day. Those individuals who might have an interest in Emergency Services are more likely to volunteer in their home community, than Waterville Valley. A major concern I have is maintaining adequate, properly-trained, staff for our Fire and EMS divisions. We live and work in a community that has nearly outgrown its ability to respond with adequate staffing to Fire and EMS emergencies. In the coming months I will be asking the Board of Selectmen, Town Manager, and Planning Board to look at the Emergency Services staffing, especially Fire and EMS, for direction in how to solve our staffing needs. I believe that until these concerns are addressed, serious consideration may need to be given to controlling growth in the community in a more stringent manner.



Having said all this, I want to assure the residents of Waterville Valley that we are working hard to ensure a safe place to live, work and recreate. As the statistics show, we are busy, but we are responding quickly and providing the services the town needs. We are constantly looking for that individual within the community who would be willing to become trained as a Firefighter and/or EMT in an effort to improve services and improve staffing levels.

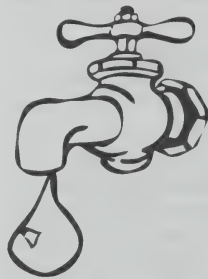
I want to take this opportunity to acknowledge all of my Public Safety staff, both full and part-time, who continue to exhibit outstanding dedication and professionalism to their duties within the division. Their names are listed elsewhere in this Town Report. As you see them around the community, please acknowledge them for their dedicated service. Speaking for all the members of the Department of Safety, we would like to wish all the citizens and visitors to Waterville Valley a safe and healthy 2003.

Respectfully Submitted,
Alfred W. Burbank
Police/Fire Chief-Director of Public Safety

Public Works

HIGHWAYS–WATER–MAINTENANCE

As mentioned in the 2001 report, a study was completed by the town's engineering firm to determine current and future needs for water in the town. The



study was limited primarily to the evaluation of the needs for additional system storage.

One of the major recommendations of the study is that the town should develop a new 500,000 gallon reservoir to meet present and future storage needs. The current storage tank is sufficient to service normal

consumer usage. However, for maximum fire flow needs during a peak demand period, our current storage capacity does not meet estimated requirements. This is the primary reason for the engineers' recommendation. As part of the 2002 water study, the town conducted an inspection of the interior of the water storage tank on Snow's Mountain. The tank is in excellent condition and should serve us well into the future. As a note – we have a complete video of the inspection that everyone is welcome to watch.

Although not part of the scope of the water study, engineers, staff and Selectmen reached the conclusion, during review of the report findings, that other planning for the Water Division should occur during 2003. As a result, the capital budget request includes funding for the first year of a well site exploration project. Additionally, we will develop an emergency action plan to provide for water service if one of the current wells is out of production for any reason.

Finally, we will calibrate a computer analysis of the water study to ensure that distribution facilities are adequate for our needs. During the past three years we have pumped the following amounts of water:

2000	47,478,000
2001	52,958,500
2002	46,158,500

In the roads department, Osceola Road was paved, repairs to part of Greeley Road were done, and the



sidewalk was extended to the entrance of the Athletic Center besides the regular maintenance items.

We have included money in the budget this year to do work on Noon Peak Road and Tecumseh Road and continuing work on the sidewalk near Snow's Brook.

Respectfully Submitted,
Charles Cheney
Public Works Director

Sanitation Services

WASTEWATER-SOLID WASTE- RECYCLING

You will notice the heading above is new this year. The Department's title has been changed from "municipal services" to "sanitation services" to more accurately reflect the missions of all divisions.

The wastewater collection and treatment facility had another good year without any major, unexpected, or emergency expenditures. Wastewater treated was up 4.0 % from 2001. A major new sewer line extension is almost complete running up Snow's Mountain to the residential development, Cascade Ridge, which will ultimately serve 19 new homes. Jennings Peak



Development (at the old Jugtown property on Route 49) brought two new homes onto town sewer with

several more homes to tie in, possibly in 2003. The latest development phase at Forest Knoll came on line during the year and there are several additional buildings to be built before the development is complete. The Waterville Company development at Village Green is planned but hasn't started yet. When completed, there will be over 80 homes to hook up to town sewer from this development. Even with all these new homes coming on line, the treatment plant will be able to handle the increased flows without any expansion of the infrastructure. At some point, however, the increased demand will cause the requirement for increased staff time to treat the wastewater.

We are working with the N.H Department of Environmental Services, Wastewater Engineering Bureau and the town engineers to locate several groundwater-monitoring wells around the perimeter of the sludge lagoons by town hall. We will be sampling each well routinely and testing the water quality to insure that the lagoons are not leaking into the water table. These wells are being installed in response to new EPA mandates for monitoring areas around wastewater storage areas. During the past three years we have treated the following amounts of wastewater:

2000	48,801,000 gallons
2001	46,076,000 gallons
2002	47,941,000 gallons

The Town of Waterville Valley has a solid waste disposal contract for municipal solid waste through April 2006. North Country Environmental Services, the landfill owner, is currently in the permitting process for an expansion that would provide us with 6-10 years more of service beyond 2006. Solid waste disposed of was up 5% over 2001.

Please watch for announcements of upcoming dates for our annual Household Hazardous Waste Collection Day and Used Electronics Recycling Day!! During the past three years we have disposed of the following amounts of trash and home construction debris:

2000	1,226 tons
2001	1,133 tons
2002	1,192 tons

In 2002 we recycled the following materials:

Aluminum beverage cans	1,720 lbs.
Scrap metal & appliances	30,200 lbs.
Newspapers, magazines & brochures	36,550 lbs.
Oil base paint & stain	31 gallons
Fluorescent bulbs (4&8 foot)	580 feet
Cardboard	1,800 lbs.
Compost (grass & leaves)	300 yds.

Auto batteries	400 lbs.
Auto tires	42

CONSERVE - REUSE - RECYCLE

Respectfully Submitted,
Timothy Kingston
Sanitation Services Director

Culture and Recreation RECREATION-CURIOUS GEORGE COTTAGE

In our 22nd year of operation, the Town of Waterville Valley Recreation Department continued its mission to provide safe, quality, educational and recreational programs, services and information to all members of our resort community.

The most notable, new program for 2002 was our Field Day Event at Packard's field over the Memorial Weekend. Inspiration for the event grew from the need to acknowledge the many community members who contributed to the purchase of the new playground and accompanying structures at Packard's field. With so many contributors, both large and small, a field day event where families could gather, share, play games, and enjoy the beauty of the surrounding White Mountains seemed most appropriate. Events included a 100' inflated obstacle course, adult tricycle races, the Challenger British Soccer shoot-off, a Moon Bounce, carnival food, music, pottery painting, and the staff's favorite, whipped pie throwing at the boss – the event was a huge success. Teirrah Hussey, the Recreation Assistant, was the only one to throw the whipped cream pie with such precision, hitting the target (Kim's face) – Congratulations, Teirrah!!

This past year, many hours of labor were spent at the School / Community building refurbishing the interior. In April, our walls and ceilings were freshened with durable, washable paint, our gymnasium floor was refinished and every light fixture in the building was replaced with more electrically efficient bulbs. In December, the linoleum floors were stripped and waxed. The Recreation Dept and School staff have spent many hours going through supplies, cleaning and reorganizing. These expenditures of time and money have significantly improved the air quality,



appearance and efficient use of space for both the school and Recreation Dept.

In an effort to better promote the Recreation Department as a community resource, we produced a Summer brochure highlighting our vast array of events and programs. The brochure provided a more professional and comprehensive look at the services and programs offered to the community. This piece proved to be a valued marketing tool for the Town, Waterville Valley Realty, lodges, and other business entities. It is our focus to continue to assemble brochures, both winter and summer, for the Recreation Department as well as the Curious George Cottage.

The Curious George Cottage, a subsidiary of the Recreation Department, continued its mission of creating a sense of community and fellowship through recreational education. The 2002 membership revenues totaled \$5,540.00, an increase of 19% over 2001 with the following breakdown in membership categories: Family – 31; Couples – 11; Individuals – 16; Seniors – 12; for a total of 70 memberships. The family membership category increased most substantially, validating our goal of an intergenerational learning center.

The educational programming at the Cottage is inspired by the life-long interests of Hans and Margret Rey, creators of the Curious George books. Through the programming categories of fishing, hiking, writing/literature, gardening and special events, we outlined three major goals for 2002. Our first goal was to continue to offer established programs to a greater audience; second, to broaden the array of youth programs; and third, to pursue grants and partnerships to fund intergenerational events.

Our fishing programs (a mainstay of recreation programming since the establishment of a municipal recreation department in 1979) continued to attract many new anglers, young and old. The youth program had traditionally separated those ages 4-7 and those 8 years and older. For 2002, we combined ages with the hope of creating a more intergenerational program.

Unfortunately, the very dry, hot month of July virtually brought these programs to a halt, but as the water levels returned in August, so did the fish and the fishermen. I would like to thank the Waterville Company and the WVAIA for their collaborative



efforts to stock Corcoran's Pond with locally raised trout over the past two years.

The hiking programs continue to attract a following of summer residents, many of whom have expressed the desire to tackle all of the 4000' peaks in the coming years.

As the trend toward naturalist programs grows nationwide, the potential to expand our hiking programs seemed appropriate and has furthered us in our second goal of broadening the scope of youth programs. The Nature Walks program targets the youngest generation



offering a short, one-hour informative excursion. The naturalist led Short Nature Hike is a longer, more strenuous outing appealing to those who are only available for a 3-4 hour time block. These programs

were some of the most popular of the summer. In a similar fashion, the Curious George Reading Hour and the Young Literary Discussion Group also offered a broader range of youth programming.

The 2002 outdoor horticultural season saw all sets of Community Gardens sell-out and the development of a waiting list for 2003. Due to sustained and even growing interest over the past two years, we have begun pursuing a grant through the National Gardening Association for funding the establishment of a second set of community gardens.

The Cottage Club membership revenues provide the financial support for our programming throughout the year. The largest financial expenditures were for the newly created White Mountain Wildlife Series, the Night Sky program, and the End of the Summer Membership Gathering. The White Mountain Wildlife Series is a collaborative effort with the Squam Lakes Science Center of New Hampshire offering a fascinating look at the animals of the White Mountains. Attendance at each of the presentations was overwhelming and consisted of mostly families, supporting our mission of intergenerational events.

The Night Sky program was presented with the help of the Christa McAuliffe Planetarium and was based on Hans Rey's book, The Stars. The program brought together a broad array of star gazers and was so well received that a newly purchased Orion telescope was donated by Cottage Club members to further enhance this program. It is our intent in 2003 to forge a mutually beneficial partnership with the Christa McAuliffe Planetarium for future programming. The basis of the partnership would be our very dark, night sky and their expertise to develop new programs to learn about the heavens.

The End of the Summer Membership Gathering, held at the home of Patrick and Joan Sweeney, was a very successful, gala event. The evening provided a great social atmosphere for members and provided an opportunity for both residents and property owners to meet and share their summer experiences, talk about new programs and advocate for common goals. I thank the many people who gave their time, energy, advice, financial contribution and equipment to further the Curious George Cottage mission. Following the Membership Gathering, the Cottage received donation of a Minolta copy machine, a Geographic Positioning System, an 8-inch Orion telescope as well as financial contributions which exceeded \$1,000.

This past year the Department of Culture and Recreation provided programs and services to over 19,420 patrons. I would like to thank the Recreation staff for their dedication, flexibility and enthusiasm with which these programs and services were offered. It is due to the efforts of our staff members that our programs add such value to the experience of Waterville Valley. I also extend my thanks and appreciation to all the individuals, organizations, businesses and the Town for the support, guidance, generosity and respect given to the staff and programs throughout the year. It is and will continue to be our mission to; promote community, provide enriching programs, and add to the quality of life for our residents and property owners.

Respectfully Submitted,
Kim Worthley
Recreation Director

Planning Board Report

The Planning Board continued to be quite active during 2002. Issues considered by the Board during the year included a major 88 unit development, a minor lot line revision, a two unit subdivision, development of the Board's first Capital Improvements Plan (CIP), and consideration of Zoning Ordinance modifications.

The Zoning Ordinance underwent its ninth revision in 2001. There were several issues which came to the Planning Board in 2002 for further revisions. Among these issues were lighting regulations, setbacks from lot lines, attached building regulations, commercial storage, architectural design review regulations, accessory uses, and planned unit developments. After much discussion, the Board settled on proposing changes in the areas of planned unit development and lighting regulations. The Board also recommended an administrative language change in the section pertaining to the parking of trailers, commercial vehicles and recreational vehicles.

The Waterville Company Inc., presented its proposal for a condominium development to be called the Village Green at Waterville Valley. The Planning Board reviewed the proposal and application for three meetings prior to approving the project. There were many issues discussed during deliberations including parking impacts and the meetinghouse.



The Planning Board and Selectmen, through a joint CIP Committee, discussed long range plans with the Town Manager and Department Heads developing a priority list of projects. Cost estimates were developed and the Planning Board presented the CIP to the Selectmen. The Selectmen then developed a modified capital budget for inclusion with the 2003 town budget.



The Board also underwent some modification with several new members. I would like to thank the members and alternate members for their commitment and thoughtful consideration of all issues that came before the Board in 2002. I appreciate their hard work and I am sure the rest of the community does also.

I would also urge all members of the community to come and join us at our lively and interesting meetings. We on the Board are always concerned with your opinions and thoughts about what developers are proposing and the impact on our town.

Respectfully Submitted,

Donald Jasinski
Chairman

Building Activity Report

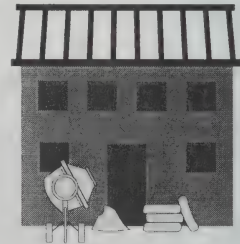


There were 109 building permits and 10 tent permits issued during 2002 which compares with the 2001 totals of 56 building permits and 17 tent permits. The increase in building permits is 53 or 94.6%. The total estimated value of the permitted construction was \$4,314,950 which was an increase of \$2,832,991 or 191.1% from 2001 totals.

Building fees increased due primarily to the increased activity, but also due to the new fee structure adopted by the Selectmen at the beginning of the year. Total building permit fees paid in 2002 were \$9,378 which was a \$6,178 or 193.1% increase over 2001.

The following is a summary of the types of building permits:

Single Family Homes	4
Garages	2
Duplexes	1
Condominiums (8 unit)	1
Dumpster Enclosures	2
Gas Fireplaces	29
LP Heaters	22
Residential Renovations	29
Commercial Renovations	10
Roof Replacements	7
Foundations Only	2



Along with the new work, building projects permitted in previous years continued which added to the already busy schedule.

Respectfully Submitted,

Donald Jasinski
Building Inspector/Code Enforcement Officer

Osceola Library Annual Report



Total acquisitions this year is as follows:

Adult books	155 (37 in audio book format)
Children's books	30

Of the total acquisitions, 74 were donated.

A total of 1544 books were borrowed from the Library. This figure includes 366 children's books.

A new sidewalk was put in this year. This makes the entrance more easily accessible by wheelchair. A new furnace was also installed this year.

The library is open 7 days a week from July 4th to Labor Day and Tuesday, Thursday and Saturday the rest of the year. Osceola Library is totally staffed by volunteers to whom we are extremely grateful. The volunteers include: Lucille Binderman, Janet Carlisle, Brook Clarkson, Barbara Forssberg, Jean Foster, Jim Hammond, Carol Humphrey, Sandy Larsen, Paula Miles, Betty Rathman, Sylvia Taub and Natalie Thompson.



We have applied for a grant from the Children's Literacy Foundation. If successful, we will receive \$1200 worth of children's books. Conditions of the grant include contributing \$300 towards the cost of the books and developing special programs for children. The \$300 has already been raised from the 2 book sales held this year. The special programs will be a collaborative effort between the WV Elementary School, the

Recreation Department and the Library.

The Osceola Library is truly a town treasure and should be enjoyed by all.

Respectfully Submitted,

Board of Trustees
Nancy Baker
Patricia Kucharski
Joan Sweeney

Osceola Library Financial Report - 2002

Checking Account:

Beginning Balance		4,526.77
Receipts:		
Town of WV	1,878.84	
Interest	10.78	
Donations	164.00	
WV Book Reciepts	1,740.00	
Book Sale	852.60	
Total Receipts:	4,646.22	
Expenses:		
Books	1,552.09	
Misc	296.43	
Transfer to Savings	1,000.00	
Total Expenses:	2,848.52	
Ending Balance		6,324.47

Savings Account:

Beginning Balance		20.95
Revenue:		
Interest	7.28	
Transfer from Checking	1,000.00	
Total Revenue:	1,007.28	
Service Charges	3.00	
Ending Balance		1,025.23

Petty Cash

Beginning Balance		52.30
Misc Expenses	19.32	
Ending Balance		32.98

Total of All Accounts:

	7,382.68
--	----------

WATERVILLE VALLEY ATHLETIC AND IMPROVEMENT ASSOCIATION

In 1888 a group of guests staying at the then Elliott's Hotel formed the Waterville Valley Athletic and Improvement Association (WVAIA). Its object was "to encourage all healthful exercises and afford facilities thereto". From the beginning members assumed the care of hiking trails. There was a lot of informal hiking with group picnics at the Cascades, Norway Rapids, and Greeley Ponds. In 1898, the field in front of the Inn was cleared and a golf course was established. Organized tournaments, including a one-Club, costumed, championship were held. The WVAIA supported tennis and built a second court in the 1890's for organized tournaments. The members arranged for brooks to be stocked with trout fry. Swimming, square dancing, scavenger hunts, race walking, bowling, and croquet were some of the many events in which WVAIA members participated.



Today, WVAIA continues to support the objectives of the founding members. Trail maintenance, trout stocking, golf, tennis, ice skating, croquet continue to be supported. WVAIA also continues to support the objectives of the Waterville Valley Foundation's adaptive ski program, the WV Recreation Department programs including Halloween activities, the fitness trail, and the WV Library through annual donations. As always, the WVAIA organized the 2002 annual Fourth of July and the traditional Labor Day Picnics and the 8th annual "Winter Solstice" gathering at the Snowy Owl Inn on February 1, 2003. Future objectives include the development of a barrier free hiking trail and the complete revision of the trail map exclusively for hiking trails to include trail descriptions and points of interest.

The trails maintenance effort for 2002 was broad reaching and laborious. First, a thorough trails sweep was conducted on the entire system. The sweep included brushing back growth, clearing the waterbars, and cutting minor blowdowns. Second, our focus was on the clearing of major blowdowns that required chainsaw work. For this, the WVAIA purchased a new chainsaw, chaps & helmets and sent two trails personnel to the USDA Forest Service Chainsaw Handling class. Last year, the WVAIA did not have stable personnel to accomplish this work, so over 100 hours were put in to maintenance to catch up from past years. Third on the agenda, the crew focused on major reconstruction of waterbars and stairs. On the Cascade Path, just prior to the first waterfall, a new network of rock waterbars was created which not only is aesthetically pleasing, but will effectively keep the trail in good condition for years to come. A similar effort was made on the Fletcher's Cascade Trail. Understandably, this area is one that will require many more man hours to complete as we have work projects slated for the Scaur Trail – stairs; the Mad River Trail – stairs; the Kettle's Path – waterbars; and the Snow's Mountain Trail – brush back of growth. Additionally, the entire network will receive blazes and fresh signage for 2003.



WVAIA Officers: President: Ramon D. O'Hara, Treasurer: Soren Pellbring, Secretary: Natalie Thompson, Membership Chairperson: Donna Spinney, Trails Committee Co-Chair persons: Ms. Kim Worthley and Ray Kucharski

The Mercier Group

a professional corporation

INDEPENDENT AUDITOR'S REPORT ON FINANCIAL PRESENTATION

To the Members of the Board of Selectmen
Town of Waterville Valley
Waterville Valley, New Hampshire

We have audited the accompanying general-purpose financial statements of the Town of Waterville Valley as of and for the year ended December 31, 2002 as listed in the table of contents. These financial statements are the responsibility of management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general-purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general-purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general-purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Waterville Valley, as of December 31, 2002, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general-purpose financial statements taken as a whole. The combining and individual fund financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general-purpose financial statements of the Town of Waterville Valley. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general-purpose financial statements taken as a whole.

Paul J. Mercier, Jr. CPA

The Mercier Group, a professional corporation
January 17, 2003

EXHIBIT A
TOWN OF WATERVILLE VALLEY, NEW HAMPSHIRE
Combined Balance Sheet - All Fund Types
December 31, 2002

All amounts are expressed in American Dollars.

	<u>Governmental Fund Types</u>		Account General	Account Group	Totals
	<u>General</u>	<u>Special</u>	Fixed	General Long-	
		<u>Revenue</u>	<u>Assets</u>	<u>Term Debt</u>	(Memorandum Only)
ASSETS					
Assets					
Cash and Equivalents	105,906	16,947			122,853
Investments	1,353,062				1,353,062
Receivables					
Taxes	336,715				336,715
Accounts	168,684				168,684
Other	46				46
Interfund Receivable	603				603
Fixed Assets, net of accumulated depreciation			2,171,256		2,171,256
Amount To Be Provided For					
Retirement of General Long-Term Debt				1,675,429	1,675,429
	1,965,016	16,947	2,171,256	1,675,429	5,828,648
LIABILITIES AND EQUITY					
Liabilities					
Accounts Payable	89,875				89,875
Accrued Payroll and Benefits	561				561
Intergovernmental Payable	1,351,093				1,351,093
Interfund Payable		603			603
Agency Deposits	200				200
General Obligation Debt Payable				1,646,920	1,646,920
Capital Leases Payable				28,509	28,509
	1,441,729	603		1,675,429	3,117,761
Equity					
Investment in General Fixed Assets			2,171,256		2,171,256
Fund Balances					
Reserved for Encumbrances	10,584				10,584
Reserved for Special Purposes		16,344			16,344
Unreserved					
Undesignated	512,703				512,703
	523,287	16,344	2,171,256		2,710,887
	1,965,016	16,947	2,171,256	1,675,429	5,828,648

See accompanying notes to the financial statements

Waterville Valley Region

Chamber of Commerce Report

2002 represented an important milestone for our organization. For thirty years now the Waterville Valley Region Chamber of Commerce has been a primary resource for residents, businesses and visitors to our area. Much of our focus this year has been devoted to restructuring and positioning for the future, aimed at improving the effectiveness and productivity of our 30-year old organization:

- **Board and Bylaws** – The Board of Directors has amended the Bylaws for more effective continuity in long term planning and governance. Permanent Membership Development, Marketing and Regional Development Committees have been established. A Volunteer Leader's Manual is in place to facilitate the development of future leaders.
- **Administration** – An Executive Assistant has been added and more training, Job Descriptions and evaluation methods have been implemented.
- **Office and Visitor Center** – A major restructuring of the Visitor's Center took place, rebuilding and adding bathrooms, shifting the front desk, and adding a new copy machine. The conveyance of the deed and the building from the Town of Campton to our organization was also completed this year. We are extremely grateful to the generous residents and selectmen of the Town of Campton for this accomplishment!
- **On-line Communications** – Our website was totally revamped to allow quick changes, better statistics and more member interaction.

In addition to offering our members valuable programs and services, we are a strong partner in the multi-chamber coalition known as New Hampshire Central. Major initiatives for this group are the annual Business Expo and the New Hampshire Central Magazine, which promotes our area to thousands of area visitors.

With over 55,000 guests passing through our doors in 2002, we continue to be a valuable resource to businesses, residents, prospective residents and visitors alike. We offer our annual Hometown Directory, sales of hunting & fishing licenses, snowmobile/ATV registration, & USFS parking permits, as well as area information on-site or through our award-winning website www.WatervilleValleyRegion.com.

Our continued success is evident in the 30+ businesses and organizations that joined our association in 2002. Without the support of the Town of Campton, within which the Chamber represents approximately 72 businesses and its residents, the WVR Chamber of Commerce would never have been able to accomplish the progress that it has made. Our sincere appreciation and gratitude goes out to all of you.

Respectfully submitted,
Christopher J. Bolan, Executive Director

PEMI-BAKER SOLID WASTE DISTRICT

R. Marsh Morgan, Jr., Chairman
Joan Marshall, Vice-Chairman
Tim Kingston, Treasurer
Dan Woods, Coordinator

c/o North Country Council
107 Glessner Road
Bethlehem, NH 03574
603/444-6303

Pemi-Baker Solid Waste District 2002 Annual Report

2002 was an exciting and busy year for the District. First, the District added seven new communities. They were the towns of Easton, Franconia, Landaff, Lisbon, Littleton, Lyman and Sugar Hill giving the District a total of twenty members. The District also expanded its household hazardous waste (HHW) program, continued to collect oil-based paint and fluorescent light bulbs, while holding its first ever electronics recycling collection program.

The District continued its support of proper household hazardous waste management by coordinating five (5) one-day collection events. In the spring, the District held one collection in Plymouth and in the fall, held collections in Littleton, Plymouth, Rumney, and Campton/Thornton. Through these collections the District was able to recycle or properly dispose of over 7,000 gallons of material. Over 500 households participated in this program. The District also recycled over 20,000 feet of fluorescent light bulbs that were collected at individual transfer stations throughout the year. The District received \$8,206.45 in grant funds from the State of NH's Household Hazardous Waste Program to help offset some of the program's costs.

2002 also saw the District coordinate and sponsor its first ever electronics recycling program, with emphasis being placed on the collection of televisions and computer monitors. These two items contain a cathode ray tube (CRT), which is commonly referred to as the "picture tube". CRT's become waste management issues because they contain lead. A typical 27" TV contains 8 pounds of lead. If CRT's are disposed of in landfills and incinerators, it increases the likelihood of contaminating groundwater, surface water and air resources.

Realizing the need to offer its citizens a means to recycle televisions, computer monitors and other electronics, the District held two one-day electronics recycling collections in July, one in Littleton and the other in Plymouth. Residents were asked to pay a fee for each electronics item they brought for recycling. The total amount collected for the two days was over 15,000 pounds. It was a very successful program when compared to the results of similar programs held this past year in New Hampshire and Vermont.

In 2003, the District plans to hold HHW collections in the spring (Littleton and Campton/Thornton) and in the fall (Plymouth). It will continue to coordinate the year-round collection of oil-base paint and fluorescent light bulbs and plans to hold electronics recycling collections again as well. The District takes very seriously the need to decrease the toxicity of our solid waste stream. Through these programs we feel we are serving the needs of our citizens while at the same time doing so in a cost effective manner. The District will continue to promote its cooperative approach to solid waste and recycling as well. Without a doubt, District communities can minimize the costs of these programs when they work together.

Citizens interested in participating in the development of the District's programs are welcome to attend the District meetings. Information regarding the place and time of the meetings is available at all municipal offices.

Respectfully submitted,

R. Marsh Morgan, Jr.
PBSWD Chairman

Executive Council Report by Ray Burton

Reflections on the 2002 Year

2002 will end with the changing of the guard at the NH State House. The November 5th elections found Congressman John E. Sununu headed to the US Senate and, Wolfeboro State Rep Jeb Bradley going to the US Congress to join re-elected Congressman Charlie Bass. Governor Shaheen started to wrap up her 6 years as Governor of New Hampshire. We have not seen the last of her, though. She is knowledgeable about government, dignified in how she goes about her duties and has strong positive ties to many national leaders in both political parties.

Memorable events in my 2001-02 term included: Governor and Council accepting the Judd Gregg portrait to be hung in the State House, the dedication of the new Presby Plastics, Inc. at Whitefield Industrial Park, the opening of the new AHEAD Administrative Offices in Littleton, and the Ammonosuc Arts Store in Lisbon opening. We also had the roll out of the Flying Yankee Railroad Train in Claremont, the dedication of the Bemis Bridge in Hart's Location, the opening and dedication of the new Mountain View House in Whitefield, and NH County Government Week in 2001 and 2002. A fun event happened at Littleton Main Street where Charlie Barry, Charlie Bass, Craig Benson, Mike Cryans, Ned Desmore, Jere Eames, Fred King, Paul McAoldirck, Henry Mock, Carol Murray, Jim Walker, Barbara Ashley, Chris Latulip, Brian Ward, and Bill Zeliff all took "roasting" pokes at me, but they all left well cooked themselves! There was also the Dedication of the new Community Action Center in Tamworth, the dedication of the North/South Road in Conway, and the I-89 Highway Welcome Center in Springfield. One of the bigger events was The Connecticut River Headwaters Committee meeting in Pittsburg and the eventual purchase of 171,000 acres of land with a good portion of public, federal, and state money going to ensure public access for future generations.

So now onto the Craig Benson era, with business mind and new and fresh ideas he will bump into systems in state government that have been in place for years. A change agent, Benson will work his will via the budget and Council nominations. Representative government is still very much a part of the governmental family that ties together local, county, regional, state and federal government that are all controlled eventually by voters at the voting booth.

As a member of the five person Executive Council I look forward to bringing forth the Benson Administration projects, people, and proposals that will enhance the economic well being of the 98 towns, four cities, and five counties that I have been elected to serve. Let me know what your outlook is. I consider it an honor to serve you again!

Grafton County Commissioners' Report

The Grafton County Commissioners present the following operations reports. Financial reports are available at the Town Office. We hope that they will increase your understanding of Grafton County finances and operations and assure our citizens that their tax dollars are being spent wisely.

Financially, Fiscal Year 2002 was a strong year. Revenues received for the fiscal year was \$19,935,261.20 and the total expended was \$18,724,017.07 with \$10,606,508 being raised in County taxes. The budget process for FY 2003 which was done in the Spring of 2002 was challenging, as the Commissioners strove to keep the budget as level as possible in anticipation of the Bond vote to be held for the Capital Project. Through hard work on the part of department heads, this goal was achieved. The FY 2003 budget saw an increase for \$275,829 or 1.41% with a tax increase of \$341,689 or 3.22%.

By far, the largest ongoing project for Grafton County during this fiscal year was the planning for the Capital Improvement Project that will soon take place. During FY 2002, the County established a construction team which included the Executive Director, Nursing Home Administrator, the Maintenance Superintendent, our Construction Manager H. P. Cummings and the architects Sumner/Davis. This team spent countless hours designing and perfecting plans for a three-phase construction project that will see an addition to the Nursing Home which will replace the 60 beds in the 1930 Building, asbestos abatement and code work in the 1969 Building, as well as renovations in the 1930 Building for office space. The project totals \$14,500,000 and was approved by the Grafton County Delegation on July 15, 2002. This is a project that has an estimated completion date of early 2005. We are eagerly awaiting the beginning of the actual construction project.

Grafton County has, along with the rest of the country, felt the effects of September 11. With the assistance of the Sheriff's Department, the County Complex heightened security measures and established a policy on terrorism, which was distributed to all departments. The Littleton VFW/Twin State Mutual Aid gave the County a flag to be flown at mast at the Courthouse.

Grafton County started a recycling program in conjunction with the Littleton Recycling Center.

The Grafton County Economic Development Council was again approved for funding this year.

The Barbara B. Hill Fun(d) continues to help less fortunate children in Grafton County with FUN activities. Donations are always welcome.

Grafton County underwent a Wage & Classification Study during the last fiscal year which established new wage charts for unclassified and non-bargaining unit employees.

The Commissioners are proud to announce that Commissioner Ray Burton was named "Commissioner of the Year", Carol Elliott was named "Registrar of Deeds of the Year", and Glenn Libby was named "Superintendent of the Year" at the New Hampshire Association of Counties' Annual Conference.

Commissioner Steve Panagoulis completed his two-year term as President of the New Hampshire Association of Counties.

Grafton County continues to be active with Community Development Block Grants, participating in project such as the Micro-enterprise project and the Ammonoosuc Green project in Littleton through AHEAD.

The Commissioners also continue to be active in their support of educational assistance for our employees.

The Grafton County Department of Corrections received an Acts of Caring Award which was presented by the National Association of Counties in Washington, D.C. The award was the only one presented to a county in the Northeast.

The Registry of Deeds enjoyed a superb year, achieving record revenue levels. The Commissioners commend Registrar Carol Elliott and her staff for a job well done.

In June 2002, long-time employee Executive Director Ernie Towne submitted his letter of retirement. We wish him well in his retirement. The Board appointed Julie Clough as Interim Executive Director and on July 27, she was appointed to fill the position. Julie has worked for the County for eleven years; during the last nine years she has been the Financial Supervisor.

The Grafton County Commissioners hold regular weekly meetings at the County Administrative Building on Dartmouth College Highway in North Haverhill, with periodic tours of the Nursing Home, Department of Corrections, County Farm, and Courthouse. The Commissioners also attend monthly meetings of the Grafton County Executive Committee. All meetings are public. Please call the Commissioners' Office to confirm date, time and schedule.

In closing, Fiscal Year 2002 was a busy one for each department. WE saw many accomplishments due to the hard work and dedication of the employees of Grafton County. We would like to take this opportunity to say thank you to them.

Respectfully Submitted,

Steve Panagoulis, Chair (District 3)
Michael J. Cryans, Vice-Chair (District 1)
Raymond S. Burton, Clerk (District 2)

2002 REPORT OF UNH COOPERATIVE EXTENSION–GRAFTON COUNTY OFFICE

UNH Cooperative Extension provides New Hampshire citizens with research-based education and information, enhancing their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, and improve the economy.

Funded through the federal, state and county governments, and competitive grants, UNH Cooperative Extension educational programs are designed to respond to the local needs of citizens through direction and support of an elected volunteer advisory council. Each of the state's ten counties supports an Extension office.

Extension Advisory Council: Members include: W. Michael Dannehy, Woodsville; Jim Kinder, Haverhill; Alyssa Lucas, Woodsville; Tosona Melanson, Dorchester; Cindy Putnam, Piermont; Debby Robie, Bath; Ilse Scheller, Wentworth; Dave Thompson, Lincoln; Susan Tomasetti, Littleton; and Michael Townsend, Lebanon. The Advisory Council meets every other month.

Education programs and assistance are objective, informal and practical in nature; most are at no direct cost for participants. Clients' needs are met through phone calls, letters and printed materials, hands-on workshops, on site visits, conferences and web sites. Media outlets help us reach one of every three county residents. Our staff is able to respond quickly with needed information via electronic mail, keep up-to-date on the latest research and information, and work collaboratively with many agencies and organizations.

Extension Staff: Tom Buob, Agricultural Resources; Ginny DiFrancesco, Water Quality; Kathleen Jablonski, 4-H Youth Development; Michal Lunak, Dairy Specialist; Deborah Maes, Family & Community Development; Northam Parr, Forest & Wildlife Resources; Robin Peters, Nutrition Connections; and Jacqueline Poulton, LEAP program. Educators are supported by Donna Mitton, Kristina Vaughan and Sharon Youngman.

New or enhanced efforts during FY01 (October 2001 through September 2002) include:

- 'Nutrition Connections' programs enrolled 164 low-income family members in programs to modify diet and food preparation, skills and behavior and improve nutritional health. 'Nutrition Connections' collaborated with and marketed programs through over 60 agencies, health clinics, schools, welfare offices and shelters.
- 4-H Leader Training for volunteers were held in gardening, public speaking, and water resources education. There are 102 active leaders in 4-H, including 16 new volunteers. 470 County youth participated in 4-H activities. There are currently 32 active clubs. Three Grafton Co. 4-H'ers received college scholarships/awards from local funds established for that purpose.
- Food safety certification programs were held in 8 communities, for food handling staff of nursing homes, schools, hospitals, senior centers and restaurants. About 70 participants passed the National SERVSAFE exam as a result. A Community Profile was held in Canaan. Land Conservation and Protection Workshops were held in Sugar Hill and Rumney.
- The LEAP program (Life skills for Employment, Achievement and Purpose) successfully 'graduated' eleven participants; seven have obtained full-time employment, three have earned GEDs, two have completed CNA training, and six have enrolled their children in State Licensed Child Care.
- Thirty-eight Farm-Family participants completed Ag-Business courses in North Haverhill, a cooperative program with UVM that improves financial planning, accounting and management. More than 100 producers attended a West Lebanon conference on Dairy Management Practices with a focus on financial management and profitability. Also in West Lebanon, the New England Dairy Feed Conference focused on forage production and management.
- Current Use tax program information and assistance-including revised Forestland Stewardship criteria – was provided to communities, assessing officials and landowners through public meetings and direct consultation, to help keep this open-space incentive strong. Extension referrals to private sector licensed foresters resulted in new management plans on 15,000 acres, erosion control on 10 miles of roads and trails, and improved timber harvesting practices. The 15th Annual Grafton County Conservation Field Days at the County Farm taught 150 5th graders and their teachers about soils, water, wildlife, farm animals, forestry and gardening, just before black fly season!
- Grant-funded research projects included phosphorous and nitrogen application guidelines and vegetative buffer utility to protect water quality and farm profitability.

UNH Grafton County Cooperative Extension Office Hours are Monday through Friday from 8 AM to 4 PM.

Phone: 603-787-6944 **Fax:** 603-787-2009 **Email:** ce.grafton@unh.edu

Mailing Address: 3785 DCH, Box 8, N. Haverhill, NH 03774-4936

Respectfully submitted,
Northam D Parr, County Office Administrator

Pemi-Baker Home Health & Hospice

Representative: Natalie Thompson

Alternate Representative: Pat Kucharski

Many exciting events have taken place over the past year. Perhaps the most significant one is that our agency, after nearly thirty-four years in business, has changed its name and logo. . a fresh new look to reflect our continued commitment to excellence in healthcare in the new millennium.

Pemi-Baker Home Health is a non-profit New Hampshire licensed Medicare Homecare and Hospice certified agency. Services include skilled nursing care, geriatric nursing, IV nursing, Hospice nursing, Obstetric/Pediatric nursing, Psychiatric nursing, Physical Therapy, Occupational Therapy, Social Workers, Home Health Aides, Homemakers, home safety assessments, Alzheimer's Respite (by arrangement), blood pressure clinics, diabetic education & support, annual flu clinic, DNR program, Hospice program, Long Term Care program, ostomy education & support, Private Duty and Respiratory Therapy (by Arrangement), Immunization clinics and community education programs.

Agency staff made 104 visits in 2002 to the town of Waterville Valley. Town appropriations, even though a small portion of our budget, help defray the cost of services either not covered at all or partially covered. Our charity care to those who cannot afford to pay for services along with inadequate funding from the state is lost revenue that continues to grow each year. Support from our towns as well as contributions to our annual fund campaign enable us to continue providing much needed services.

Some other significant programs have been initiated by the agency. We now use Telemonitoring devices in homes and can monitor high-risk cardiac patients by daily monitoring of their vital signs and weight. Another endeavor is collaboration with Speare Memorial Hospital that provides education and assessment of pregnant Medicaid recipients from one month into their pregnancy to one year of age for their child. Still another endeavor is our monthly health series that runs on Channel 3 public access station. Current health topics are discussed with guest speakers and the programs to date have elicited very positive feedback and requests for more. Pemi-Baker continues to collaborate with Plymouth Regional Senior Center in the Adult Day Program that has been running since the summer.

The workforce shortage in nursing and other clinical direct care staff along with a burdensome regulatory system are but two factors that continue to challenge the home care industry as a whole. The road ahead continues to be paved with uncertainties as our population ages and health-care costs increase because of greater utilization. Pemi-Baker Home Health & Hospice will continue its commitment to quality programs and services that benefit our local communities.

Natalie Thompson and Pat Kucharski
For Pemi-Baker Home Health & Hospice

Waterville Valley School District Report



2002

**OFFICERS OF THE
WATERVILLE VALLEY SCHOOL DISTRICT**

School Board	Term Expires
DeAnne Jennings	2003
Rene Schwartz	2004
Trish Anastasia	2005

TREASURER/CLERK

Marcia Leavitt

MODERATOR

Danielle Morse

TEACHERS

Kim Bownes
Irv Buchman
Catherine Cushing
Linda Haines
Gail Hannigan
Sally Jensen
Vicki Kelly
Judith McChesney
Dave Poole
Ann Rasmussen
Carla Savage

SUPERINTENDENT

John W. True, Jr.

ASSISTANT SUPERINTENDENT

Mark Halloran

THE STATE OF NEW HAMPSHIRE

To the inhabitants of the School District in the Town of Waterville Valley, in the County of Grafton, State of New Hampshire, qualified to vote upon District Affairs:

You are hereby notified to meet at the Waterville Valley Elementary School on Monday, the tenth (10th) day of March, 2003 at 6:00 o'clock in the afternoon to act upon the following subjects:

Article 1: To see what action the District will take relative to the reports of agents, auditors, committees and officers.

Article 2: To see if the Waterville Valley School District will vote to approve the cost items included in the collective bargaining agreement reached between the Waterville Valley School Board and the Waterville Valley Education Association which calls for the following increases in salaries and benefits:

<u>Year</u>	<u>Estimated Increase</u>
2003-2004	\$ 8,349.00

and further to raise and appropriate the sum of eight thousand three hundred forty-nine dollars for the 2003-2004 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. (The School Board recommends this appropriation.)

Article 3: To see if the District will vote to raise and appropriate the sum of nine hundred seventeen thousand one hundred seventy-one dollars (\$917,171) for the support of schools, for the salaries of school district officials, employees and agents and for the payment of statutory obligations of the District which also includes the sum found in Article 2. (The School Board recommends this appropriation. Majority vote required.)

Article 4: Whereas NH School Districts face ever tightening budgets; and Whereas NH School Districts are finding it increasingly difficult to raise and appropriate sufficient dollars on the local level to provide their students a quality education; and Whereas newly enacted and existing federal mandates have placed an undue and heavy financial burden on local school district budgets:

Be It Therefore Resolved: That the voters of the District oppose any and all unfunded and under-funded federal educational mandates, including but not limited to, those contained in the recently enacted No Child Left Behind Law as well as those mandates historically unfunded within the IDEA/Special Education Laws. The Board recommends this article.

Article 5: To transact any further business which may legally come before this meeting.

Given under our hands this 23rd day of February in the year of our Lord two thousand and three.

Trish Anastasia

DeAnne L. Jennings

Rene Schwartz

A true copy of warrant attest:

Trish Anastasia

DeAnne L. Jennings

Rene Schwartz

Budget School District of Waterville Valley FY2004
MS26

Acct. No.	Purpose of Appropriations (RSA 32:3, V)	Warr Art. #	Expenditures for Year 7/1/2001 to 6/30/2002	Appropriations Prior Year as Approved by DRA	Appropriations Ensuig Fiscal Year (Recommended)	Appropriations Ensuig Fiscal Year (Not Recommended)
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INSTRUCTION (1000-1999)

			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1100-1199	Regular Programs	2	319,096.00	337,509.00	376,211.00	
1200-1299	Special Programs	2	118,749.00	125,107.00	153,766.00	
1300-1399	Vocational Programs					
1400-1499	Other Programs		0.00	2,500.00	2,500.00	
1500-1599	Non-Public Programs					
1600-1899	Adult & Community Programs					

SUPPORT SERVICES (2000-2999)

			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
2000-2199	Student Support Services	2	71,679.00	70,564.00	77,538.00	
2200-2299	Instructional Staff Services		23,161.00	17,900.00	21,045.00	

GENERAL ADMINISTRATION

			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
2310-840	School Board Contingency					
2310-2399	Other School Board		9,540.00	8,000.00	7,457.00	

EXECUTIVE ADMINISTRATION

			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
2320-310	SAU Management Services		59,524.00	68,566.00	67,494.00	
2320-2399	All Other Administrative					
2400-2499	School Administration Service		23,044.00	28,282.00	33,703.00	
2500-2599	Business					
2600-2699	Operation & Maintenance of Plant		81,555.00	62,895.00	79,200.00	
2700-2799	Student Transportation		5,172.00	1,500.00	1,500.00	
2800-2999	Support Service, Central & Other					
3000-3999	NON-INSTRUCTIONAL SERVICES					
4000-4999	FACILITIES ACQUISITIONS & CONSTRUCTION		14,462.00	20,514.00	2.00	

OTHER OUTLAYS (5000-5999)

			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5110	Debt Service - Principal		65,000.00	65,000.00	65,000.00	
5120	Debt Service - Interest		37,570.00	33,150.00	28,730.00	

FUND TRANSFERS

			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5220-5221	To Food Service		912.00	1,925.00	1,925.00	
5222-5229	To Other Special Revenue		0.00	1,100.00	1,100.00	
5230-5239	To Capital Projects					
5251	To Capital Reserves					
5252	To Expendable Trust ("see pg.3)					
5253	To Non-Expendable Trusts					
5254	To Agency Funds					
5300-5399	Intergovernmental Agency Alloc.					
	SUPPLEMENTAL					
	DEFICIT					
	SUBTOTAL 1		829,464.00	844,512.00	917,171.00	

=====

PLEASE PROVIDE FURTHER DETAIL:

* Amount of line 5252 which is for Health Maintenance Trust

\$

(see RSA 198:20-c,V)

Help! We ask your assistance in the following: If you have a line item of appropriations from more than one warrant article, use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art. #	Amount	Acct. #	Warr. Art. #	Amount

**** SPECIAL WARRANT ARTICLES****

Special warrant articles are defined in RSA 32:3, VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Acct. No.	Purpose of Appropriations (RSA 32:3, V)	Warr. Art. #	Expenditures for Year 7/1/2001 to 6/30/2002	Appropriations Prior Year as Approved by DRA	Appropriations Enacting Fiscal Year (Recommended)	Appropriations Enacting Fiscal Year (Not Recommended)
SUBTOTAL 2 RECOMMENDED			XXXXXXXXXX	XXXXXXXXXX	0.00	XXXXXXXXXX

**** INDIVIDUAL WARRANT ARTICLES****

"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7
Acct. No.	Purpose of Appropriations (RSA 31:4)	Warr. Art. #	Expenditures for Year 7/1/2001 to 6/30/2002	Appropriations Prior Year as Approved by DRA	Appropriations Enacting Fiscal Year (Recommended)	Appropriations Enacting Fiscal Year (Not Recommended)
SUBTOTAL 3 RECOMMENDED			XXXXXXXXXX	XXXXXXXXXX	8,349.00	XXXXXXXXXX

1	2	3	4	5	6
Acct. No.	SOURCE OF REVENUE	Warr Art. #	Actual Revenues Prior Year	Revised Revenue Current Year	ESTIMATED REVENUE For Ensuing Fiscal Year

REVENUE FROM LOCAL SOURCES

			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1300-1349	Tuition		11,200.00	21,000.00	28,350.00
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments		200.00	200.00	200.00
1600-1699	Food Service Sales				
1700-1799	Student Activities				
1800-1899	Community Services Activities				
1900-1999	Other Local Sources		12,900.00	24,380.00	23,116.00

REVENUE FROM STATE SOURCES

			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	School Building Aid		19,500.00	19,500.00	19,500.00
3220	Kindergarten Aid				
3230	Catastrophic Aid		0.00	0.00	0.00
3240-3249	Vocational Aid				
3250	Adult Education				
3260	Child Nutrition				
3270	Driver Education				
3290-3299	Other State Sources				

REVENUE FROM FEDERAL SOURCES

			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4100-4539	Federal Program Grants		1,100.00	1,100.00	1,100.00
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition		1,925.00	1,925.00	1,925.00
4570	Disabilities Programs				
4580	Medicaid Distribution		2,000.00	4,000.00	6,500.00
4590-4999	Other Federal Sources (except 4810)				
4810	Federal Forest Reserve				

OTHER FINANCING SOURCES

5110-5139	Sale of Bonds or Notes				
5221	Transfer from Food Service Special Rev Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds				

1	2	3	4	5	6
Acct. No.	SOURCE OF REVENUE	Warr Art. #	Actual Revenues Prior Year	Revised Revenue Current Year	ESTIMATED REVENUE For Ensuing Fiscal Year

OTHER FINANCING SOURCES (Cont'd)

5252	Transfer from Expendable Trust Funds				
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
	Unreserved Fund Balance		56,795.00	32,038.00	0.00
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-D for Catastrophic Aid Borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ = NET RAN				
	Supplemental Appropriation (Contra)				
	Voted from Fund Balance				
	Fund Balance to Reduce Taxes				
TOTAL ESTIMATED REVENUE & CREDITS			105,620.00	104,143.00	80,691.00

**** BUDGET SUMMARY ****

SUBTOTAL 1 Appropriations Recommended (from page 2)	917,171.00
SUBTOTAL 2 Special Warrant Articles Recommended (from page 3)	0.00
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 3)	included in Subtotal 1
TOTAL Appropriations Recommended	917,171.00
Less: Amount of Estimated Revenues & Credits (from above)	80,691.00
Less: Amount of Cost of Adequate Education (State Tax/Grant)*	0.00
Estimated Amount of Local Taxes to be Raised For Education	836,480.00

* Note: You will also be required to pay a State Education Tax RSA 76:3 and you may be required to pay an additional excess education tax in the amount of \$ _____

WATERVILLE VALLEY SCHOOL DISTRICT
BALANCE SHEET – 2001-2002

	General	Food Service	All Other	Trust/ Agency
Current Assets				
Cash	2,461.31	2,089.20	0.00	0.00
Assessments Receivables	67,761.00	0.00	0.00	0.00
Intergov Receivables	8,103.58	0.00	0.00	0.00
	-----	-----	-----	-----
Total Assets	78,325.89	2,089.20	0.00	0.00
	-----	-----	-----	-----
Current Liabilities				
Other Payables	9,095.32	46.91	0.00	0.00
Deferred Revenues	2,800.00	0.00	0.00	0.00
	-----	-----	-----	-----
Total Liabilities	11,895.32	46.91	0.00	0.00
	-----	-----	-----	-----
Fund Equity				
Res for Encumbrances	34,392.84	0.00	0.00	0.00
Res for Spec Purposes	0.00	2,042.29	0.00	0.00
Unreserved Fund Balance	32,037.73	0.00	0.00	0.00
	-----	-----	-----	-----
Total Fund Equity	66,430.57	2,042.29	0.00	0.00
	-----	-----	-----	-----
Total Liability & Fund Equity	78,325.89	2,089.20	0.00	0.00

Waterville Valley School District
Special Education Actual Expenditures Report
per RSA 32:11-a

	<u>Fiscal Year 2000/2001</u>	<u>Fiscal Year 2001/2002</u>
Expenditures	\$154,200	\$204,394
Revenues	\$30,328	\$29,510
Net Expenditures	<u>\$123,872</u>	<u>\$174,884</u>
 \$ increase/decrease		\$51,012
% increase/decrease		41.18%

SUPERINTENDENT'S REPORT 2002-2003

I would like to take this opportunity to review some initiatives we have undertaken as well as some issues that could impact each of our districts over the next several years. This summer SAU #48 received a grant to participate in a Gates Foundation program which involves the use of technology by administrators to improve the school system. The area of need chosen by the principals is 8th grade transition to the 9th grade at the high school. Both elementary and high school administrators have a strong desire to improve the success of freshmen at the high school. In order to do this it will necessitate more sophisticated orientation activities for entry students as well as greater coordination between middle and high school teachers. This coordination needs to occur in the areas of homework, discipline and curriculum. The high school has already changed the type of open house/orientation for parents of 8th grade students that occurred during January. It was more informative and very well received by our parents. Other areas that are being reviewed are heterogeneous English classes which will allow all students to succeed and provide for honors credits for highly motivated and capable students. Even though the block schedule has been a success, we are reviewing it in order to make it even more user friendly for students. Additionally there has been discussion for the need for freshmen groupings of students which would allow four or five teachers to have the same group of students. This would assist in communication, advising, coordination and instruction. The high school administration has done an excellent job of identifying the characteristics of students who struggle upon entering grade 9. From this data analysis we will be able to focus more specifically on the needs of those students.

Technology, as it is in business and industry, is a growing and important facet of our schools. The high school will be adding a non-teaching position to assist with program training for teachers, network maintenance, technology upgrading and general troubleshooting. This should assist our elementary schools greatly as the SAU technology director will be able to focus more time on our elementary schools. As technology becomes more integrated into classroom instruction, the need for upgrading and maintenance will continue. It is increasingly apparent that the basic skills for success in today's world will move from the 3 R's to the 3 R's and T, Reading, Writing, Arithmetic and Technology.

It is important to note that one of the issues facing all of our schools is increasing federal mandates. Our special education children need to receive a quality education, but our federal government has mandated very stringent and expensive demands on our schools. In 1973 when the present law was passed, it appeared that the federal government would try to fund a large portion of the related expenses (this is written into the law). However, Congress has never appropriated the necessary funds and our entire SAU receives 8% of the cost from the federal government for educating a special education child. This is entirely inadequate. We are now approaching another series of mandates from the federal government called the Elementary and Secondary Education Act/No Child Left Behind. This law requires rigorous testing, greater qualification requirements for teachers, individual student tutoring and even infers a loss of local control by having the

Department of Education assume control of our schools. Only 6% of our revenues are federal money. Such a small financial contribution for such unprecedented control of our schools is unjustifiable. It is estimated the cost of this is approximately \$577.00 per student. Increased federal revenues will result in approximately \$77.00 which would leave a cost of approximately \$500.00 per student. The impact on our schools will be as follows:

Plymouth Regional High School – an additional taxpayer cost of \$438,000.00

Plymouth Elementary School – additional taxpayer cost of \$240,500.00

Campton Elementary School – additional taxpayer cost of \$160,000.00

Holderness Central School – additional taxpayer cost of \$118,000.00

Thornton Central School – additional taxpayer cost of \$96,500.00

Russell Elementary School – additional taxpayer cost of \$78,500.00

Wentworth Elementary School – additional taxpayer cost of \$45,500.00

Waterville Valley Elementary School – additional taxpayer cost of \$16,500.00

This is clearly an unfunded mandate. Our legislature in its wisdom has provided a law which prevents Concord from requiring mandates it does not pay for. It seems that a similar law is necessary for Congress. Our State legislators are trying to find a way to deal with this through legislation and some of our warrants will contain language which, although advisory, allows our citizens to express their concern about unfunded federal mandates.

Another issue many of our districts face is the loss of state revenues. The adequacy funding in a number of our districts is down significantly. There are two issues related to this. One, if the state is going to provide funds to support its share of public education, it needs to find an appropriate revenue resource. Also whatever adequacy funding eventually emerges it needs to be consistent from year to year. It is very difficult for our local school boards and taxpayers to see increases and decreases year to year well over \$200,000. This has significant impact on the tax rate which has resulted in several of our boards struggling with their budgets.

Overall the students in SAU #48 are doing well in school and are happy and safe. There is increasing coordination between our elementary schools and high school, more of our students than ever before are going on to four-year and two-year colleges, our drop out rate is amongst the lowest in the state and our students do very well on nationally standardized tests which generally reflect how well our students will do on the SAT's and is generally an accurate predictor of their success after high school. Our parents and community members are extremely supportive of public education and this knowledge spurs our teachers and administrators to strive to fulfill that trust. We are very fortunate to have school boards and communities that value quality education for our young people.

Respectfully submitted,

John W. True, Jr.

WATERVILLE VALLEY ELEMENTARY SCHOOL

2002 ANNUAL REPORT

I am pleased to be writing my second annual report for the Waterville Valley Elementary School. The past year has seen many changes.

In June the school and community said goodbye to long-time teaching principal, Mary Seeger. Mrs. Seeger dedicated 22 years to the children and families of Waterville Valley. The community celebration began with a party sponsored by the Parents Association, hosted by Trish Anastasia.

Longtime Art teacher, Melody Funk, was increased to full-time at Holderness Central School. We thank her for all the years of creativity and hard work.

This year we are pleased to welcome K-2 teacher Judy McChesney. Mrs. McChesney holds a degree from Eastern Connecticut State University and has ten years of experience. She most recently worked at the Sant Bani School in Sanborton. She resides in Bridgewater with her husband and three high school and college age children.

Catherine Cushing is our new art teacher. She is a graduate of Plymouth State College. When not working at WVES Mrs. Cushing manages the Garnet Hill Store in Franconia. She lives with her three children in Sugar Hill.

Heather Jones, a PSC graduate with a degree in sports medicine, is an aide replacing long-time aide Linda Parisi. Welcome, Heather.

Our facility got a good housecleaning this past year and a fresh coat of paint. A committee chose the color scheme and it is quite in keeping with the 1970's design. It turned out to be a wonderful school community building activity. Thank you to the recreation and school staff and parents for all their help and cooperation with this effort.

This year we are focusing our efforts in the area of math and reading. WVES is quite a unique place and faces many challenges with multiage classrooms. To strengthen math skills, we have adopted a new math series for students in grades K-6. Literacy is our main focus area with an emphasis on independent reading. We are meeting our goal with parental support and close teacher monitoring. We are seeing wonderful results everywhere!

I invite any interested community member to visit our school. It is a serious workplace and we would be happy to have you come and see us learning!

Thank you to the supportive community and parents. You make all the difference in the lives of these children.

Sincerely,

Gail Hannigan
Principal

Waterville Valley School Board

Annual District Meeting

March 11, 2002 – 6:00 PM

Moderator Danielle Morse opened the meeting at 6:00 PM. She asked for a moment of silence for Bill Gorwood, former School Board member, who died recently.

Article I To see what action the District will take relative to the reports of agents, auditors, committees and officers.

There was no discussion, the article passed unanimously.

Article II To see if the Waterville Valley School District will vote to approve the cost items included in the collective bargaining agreement reached between the Waterville Valley School Board and the Waterville Valley Education Association which calls for the following increases in salaries and benefits:

Year 2002 – 2003

Increase: \$5,634

and further to raise and appropriate the sum of five thousand six hundred thirty-four dollars for the 2002-2003 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those appropriation at current staffing levels paid in the prior fiscal year.

Rene explained that the 3.19% increase included a full time teacher for the lower grade.

A vote for the article was called. It passed unanimously.

Article III To see if the District will vote to raise and appropriate the sum of twenty thousand five hundred and thirteen dollars to update and retrofit the lighting systems within the school building and to apply for a New Hampshire Electric Cooperative incentive grant in the amount of seven thousand one hundred eighty dollars to offset the expenditure.

Rene explained the cost/energy savings of this article. There was no other discussion. The article passed unanimously.

Article IV To see if the District will vote to raise and appropriate the sum of eight hundred forty-four thousand five hundred twelve dollars for the support of schools, for the salaries of school district officials, employees and agents and for the payment of statutory obligations of the District which also included the sum found in Articles 2 and 3.

Rene and Mark Halloran, SAU representative, answered questions regarding tuition students to this school, cost of high school students, and the Town's assessment to the Supervisory Union.

The Moderator called for a vote on the article. It passed unanimously.

Article V To transact any further business which may legally come before this meeting.

There was none.

The Moderator adjourned the meeting at 6:37 PM

Respectfully submitted,

Marcia C. Leavitt
Clerk/Treasurer
March 12, 2002

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